

EXECUTIVE BOARD  
AHEAD CONFERENCE ROOM  
260 COTTAGE STREET, FIRST FLOOR  
LITTLETON, NEW HAMPSHIRE 03561

DATE: June 5, 2018  
TIME: 5:30 PM

## MEETING MINUTES

PRESENT: Chairman Luther Kinney, Vice Chairman Dale Locke (arrived 5:38 PM), Board Members Denys Draper, Robert Weir, Robert Adams and Michael Culver, Superintendent Pierre Couture and Business Manager Kristin Franklin.

Michael Culver is representing the Profile School Board in place of Kim Shillieto who was unable to attend.

The meeting was called to order at 5:32 PM by Chairman Luther Kinney.

There was no public input.

### **APPROVAL OF MINUTES**

MOTION BY ROBERT WEIR SECONDED BY DENYS DRAPER TO APPROVE THE MINUTES OF THE MARCH 14, 2018 MEETING AS WRITTEN. ALL IN FAVOR, MOTION CARRIED.

### **SUPERINTENDENT'S REPORT**

Superintendent Couture presented for first reading job descriptions for Human Resources Assistant and Administrative Assistant to the Superintendent/Human Resources Coordinator.

MOTION BY MICHAEL CULVER, SECONDED BY ROBERT WEIR TO APPROVE THE JOB DESCRIPTIONS FOR HUMAN RESOURCES ASSISTANT AND ADMINISTRATIVE ASSISTANT TO THE SUPERINTENDENT/HUMAN RESOURCES COORDINATOR FOR FIRST READING AS PRESENTED. ALL IN FAVOR, MOTION CARRIED.

### **NON PUBLIC SESSION**

Superintendent Pierre Couture requested that the Board enter Non-Public Session to discuss a personnel issue.

MOTION BY DENYS DRAPER, SECONDED BY MICHAEL CULVER TO ENTER INTO NON-PUBLIC SESSION AT 5:37 PM UNDER PARAGRAPH II, SECTION 2 OF RSA 91:A:3 OF THE RIGHT TO KNOW LAW TO DISCUSS PERSONNEL ISSUES. ALL IN FAVOR FOLLOWING A ROLL CALL VOTE, MOTION CARRIED.

MOTION BY DENYS DRAPER, SECONDED BY MICHAEL CULVER TO RETURN TO PUBLIC SESSION AT 5:47 PM. ALL IN FAVOR FOLLOWING A ROLL CALL VOTE, MOTION CARRIED.

### **OTHER BUSINESS**

Dale Locke discussed the topic of drugs in schools. He has had several conversations with parents voicing their concern regarding drugs in the schools.

Superintendent Pierre Couture talked about what is currently being done in the schools to deal with this situation. There are currently voluntary drug/alcohol programs offered at the schools, the student assistant program works with students in all grades, the administration uses progressive discipline and there is police involvement at the schools to help address the issue. It is a difficult situation to work with. A brief discussion followed.

There being no further business to come before the Board, MOTION BY DENYS DRAPER, SECONDED BY ROBERT WEIR TO ADJOURN AT 5:57 PM. ALL IN FAVOR, MOTION CARRIED.

Respectfully submitted,

Gabrielle Granger-Clark  
Board Clerk