

SAU #35 EXECUTIVE BOARD
AHEAD CONFERENCE ROOM
260 COTTAGE STREET, LEVEL 1
LITTLETON, NH 03561

DATE: AUGUST 1, 2019
TIME: 5:30 PM

MEETING MINUTES

Present: Chairman Luther Kinney, Vice Chairman Robert Weir, April Hibberd, Denys Draper, Owen Clark, Cecily Yarosh, Superintendent Pierre Couture, Business Manager Kristin Franklin

CALL TO ORDER

The meeting was called to order at 5:35pm by Chairman Luther Kinney

I. APPROVAL OF JUNE 3, 2019 MINUTES

MOTION BY ROBERT WEIR, SECONDED BY OWEN CLARK TO APPROVE THE MINUTES FROM THE JUNE 3, 2019 MEETING. 3 yes, 1 abstain

II. FINANCE REPORT

Business Manager Franklin distributed manifests for review and signature.

A. INTERNET CONTRACT

With the SAU office moving to a new office space the tech hub for the whole SAU was moved to Profile. During this Spectrum discovered we were not being charged for some services. To correct this if we remain on a month to month basis with them the bill will increase by \$725 per month. If we enter into a thirty-six month agreement the monthly cost will go down by \$135 dollars. The new monthly cost would be \$1,685.00.

MOTION BY OWEN CLARK, SECONDED BY ROBERT WEIR TO ENTER INTO A THIRTY-SIX MONTH AGREEMENT WITH SPECTRUM AND AUTHORIZE SUPERINTENDENT COUTURE TO SIGN THE CONTRACT. All in favor. Motion passed.

B. ADULT EDUCATION LEASE

The SAU is fiscal agent for the Adult Learner Services grant. The space that they lease has a new owner and a new lease is required. The new lease is an increase from \$825.00 per month to \$1,250.00 per month. There is no cost to the SAU since this is grant funded.

MOTION BY OWEN CLARK, SECONDED BY CECILY YAROSH TO APPROVE THE LEASE FOR ADULT LEARNER SERVICES WITH CORNERSTONE INVESTMENTS AND AUTHORIZE E-BOARD CHAIRMAN LUTHER KINNEY TO SIGN. All in favor. Motion passed.

Business Manager Franklin informed the board that she has received the audit engagement letters and will be bringing them to each board for approval and signature. She has the engagement letter for the SAU with her this evening. The cost of the audit this year is \$6,377.00.

MOTION BY DENYS DRAPER, SECONDED BY OWEN CLARK TO AUTHORIZE SUPERINTENDENT COUTURE AND CHAIRMAN KINNEY TO SIGN THE AUDIT ENGAGEMENT LETTER. All in Favor. Motion Passed.

Business Manager Franklin gave an update on the Breakfast Bill that has passed and will let the boards know when she receives the effective date.

III. SUPERINTENDENT REPORT

A. GENERAL INFORMATION

Superintendent Couture gave a brief legislative update. School funding is at a standstill since the budget was vetoed by the Governor.

The Administrative Retreat is August 12th.

The SAU is in good shape for the opening of school on August 26th.

IV. NON-PUBLIC SESSION AS PER RSA 91A:3, I, II

None

V. OTHER BUSINESS

None

VI. ADJOURNMENT

MOTION BY OWEN CLARK, SECONDED BY ROBERT WEIR TO ADJOURN THE MEETING AT 5:45 PM. All in favor. Motion passed.

Respectfully submitted,

Gabrielle Granger-Clark
Board Clerk